

Mr. David Keeler  
3608 Stratford Road  
Virginia Beach, VA 23455

December 14<sup>th</sup>, 2004

Dear Mr. Keeler,

The Ocean Park Civic League Board members regret to inform you that it is necessary, for many reasons, to ask that you vacate the apartment at 3608 East Stratford Road. Having thought about this long and hard we have come to the unanimous decision that it is now time for us to make some changes, internally, regarding this property.

Although we are certainly within our legal rights to ask that you vacate in thirty days, we understand the holidays are upon us and in return for your being a responsible tenant, we ask that you vacate no later than Tuesday February 15<sup>th</sup>. Additionally, to assist in costs incurred by you in finding housing, we will not charge rent for the period of February 1 through the 15<sup>th</sup>.

Lastly, we would certainly give you the highest recommendation should your next landlord ask you for a reference from previous landlords.

We wish you the best in your future endeavors.

Respectfully,

Chris Hendricks  
President  
Ocean Park Civic League, Inc  
P.O. Box 55385  
Virginia Beach, VA 23471