

**Board of Directors:**

*President: Andrew Broyles  
Vice President: Grace Moran  
Treasurer: Kristie Zeiler  
Secretary: Todd Parker  
Past President: Rick Mercadante  
North Side Rep: Mike Wills  
South Side Rep: Tim Solanic*



**Ocean Park Civic League**  
P.O. Box 55385  
Virginia Beach VA 23471  
[www.opcl.org](http://www.opcl.org)

**GENERAL MEMBERSHIP MEETING  
JANUARY 5, 2017  
Brock Environmental Center**

**MINUTES**

**I. Meeting was called to order and opened with the Pledge of Allegiance**

**II. Introduction of Officers**

- Andrew Broyles, President
- Rick Mercadante, Immediate Past President
- Grace Moran, VP
- Kristie Zeiler, Treasurer
- Todd Parker, Secretary

**III. Guest introductions - none**

**IV. President's Remarks** - President Broyles laid out his vision for the Civic League for the next two years with an overview of projects that he wants to pursue.

**V. Presentation** - HRT Demonstration Project

Mark Shea COVB Discussion of Seasonal Bus Service from the Bayfront area to the Oceanfront.

**VI. Presentation by Officer Wroblewski, Police Liaison for VB Police Dept:**

There were six reportable incidents since the last meeting, which is a dramatic drop from over the summer. Question was asked about how this compares to same time frame last year (as activity is always lower in the winter) but he didn't have that information, will try to have it for next meeting.

**VII. Appointments**

A. Vice president's announcement of North Side rep (Mike Wills) and South Side rep (Tim Solanic) at large nomination by OPCL Board of Directors. A motion was made by Susie Walston and seconded, and the motion unanimously passed in the general membership vote.

B. Vice president announced contingent nominations for added at large positions to be voted on at March 9th general membership meeting

- At-large rep (when bylaws change) Susie Walston
- At-large rep (when bylaws change) Jim Need

C. Vice president's announcement of President's committee appointments approved by Board of Directors as per section 4 OPCL Bylaws

<input type="checkbox"/> IT Director	Ryan McCawley
<input type="checkbox"/> Adopt A Spot	Mary Faust
<input type="checkbox"/> Newsletter Chair	Jill Doczi
<input type="checkbox"/> Advertising	Krista Shanafelt
<input type="checkbox"/> Government Affairs Chair	Grace Moran
<input type="checkbox"/> Scholarship Chair	Lauren Harrington
<input type="checkbox"/> Social Events	Lynda Martin
<input type="checkbox"/> Finance Committee	Mike Wills
<input type="checkbox"/> Fireworks Committee Chair	Jill Doczi

#### New Positions

<input type="checkbox"/> GCCDP north rep	Joe Alves/Terry Gearhart
<input type="checkbox"/> GCCDP south rep	Andrew Broyles
<input type="checkbox"/> PHP Funding Committee	Grace Moran
<input type="checkbox"/> Natural Resource Committee	Tim Solanic

### **VIII. Treasurer's Presentation of 2017 Budget**

- A. Review of final 2016 Income/Expense report
- B. Review of proposed 2017 Budget by treasurer
- C. Motion to approve budget by general membership was made and seconded, and passed unanimously.

### **IX. OPCL Bylaws changes**

A. Kristie Zeiler read bylaws amendments to the general membership as required. Final voting will be at the following general membership meeting as per Article 4 section 2 of the OPCL bylaws. (See attachment 1)

B. Kristie Zeiler—The bylaws changes will be sent out via email/posting on social media to comply with the requirement of distribution of written bylaw changes as per Article 4 section 2 of the OPCL bylaws.

### **X. Government Affairs Report Chair Grace Moran**

- A. CCW Development Plan asked for more info
- B. PHP mitigation plan - briefly discussed
- C. Roanoke and Shore Drive condominium status update
- D. Crosswalk status update Roanoke and Shore

### **XI. Presentation Ocean Park Signs**

A. Presentation, permits, approvals, plans, donations, signage costs, completion date discussed by Andrew Broyles. Final design approved by BAC shown by Andrew Broyles. Cost to civic league will be cost of two sign boards, remainder of supplies donated.

B. Vote regarding expenditures by general membership, however before vote Crawl Space Door Systems agree to donate any costs for the Signs. Membership agreed that we will put an ad on the website/newsletter in exchange

**XII. Presentation about becoming a Golf Cart Community** Designation/Membership Drive/Database Collection/Car Stickers Program were discussed by Andrew Broyles

A. Presentation of costs, issues, goals, sign costs for six streets on the southside. March meeting will be an update and larger presentation. There was a lot of debate on the pros/cons of becoming a golf cart community. A motion was made to continue to pursue this, and the motion was seconded. The motion passed, however no funds were approved at this time.

**XIII Old Business**

A. OPVRS remodel and OPCL donation pledge were discussed by Mike Wills. OPVRS discussed their concept for renovations. Cost would be approximately \$1 million. Cannot change footprint of building, without going through a different permitting process. They have about \$200,000 to put to it today. Also advised that they bought a new ambulance, and two used ambulances, but money is still an issue.

B. Fireworks date change/participation/ etc. was presented by Jill Doczi - July 3rd is the primary date, backup date is still uncertain. Since Chick's Beach is not participating, the show will be centered on Baylake Pines and Ocean Park. There was discussion of fundraisers. We will post on website, Facebook, etc.. There was also a request to increase social media awareness of fireworks fund raising.

C. Rescheduling of the Shore Drive phase 4 plan 2028 briefly discussed.

**XIV. New Business**

A. There was a brief discussion by Mike Wills of cost/benefit of Social Events Sponsorship Discussion/current impact to treasury/ yearly cost/ membership renewals. No motions or votes made, but we will continue to monitor.

**B. Lyon's Memorial Scholarship**

Point/counterpoint given by Lauren Harrington/Todd Parker. Discussion of changes to geographical parameters, amount of scholarship, percentage of dues, sharp reduction of applications, and future options to include limiting to Ocean Park only. Motion was made to table discussion to future meetings, which was seconded and unanimously approved.

**B. Upcoming meeting OPVRS March 9th 7:30 pm OPVRS**

Items to be discussed. Golf Cart Community with traffic Engineering staff, petitions, sign samples, golf carts on display, golf cart vendors, petition/membership kick-off, official OP car and cart stickers.

**XV. Adjournment**

## Attachment 1: Proposed Bylaws Changes

### Article VII Section 2

The Executive Board shall be comprised of the four Officers, the immediate Past President, and liaisons nominated by the officers and approved by membership. These liaisons shall include:

- Two (2) at-large representatives, one from each side of Shore Drive.
  - Up to four (4) liaison representatives. These may be nominated by their civic group or condominium association, or by the Officers.
- They shall then be voted upon by the general membership.

TO

### Article VII Section 2

The Executive Board shall be comprised of the four officers, President, Vice President, Treasurer, Secretary, the immediate Past President, and liaisons nominated by the officers and approved by membership. These liaisons will be voting members of the executive board and shall include:

- Two (2) at-large representatives, one from north side of Shore Drive to be titled north side representative, one from south side of Shore Drive to be titled as south side representative and two (2) additional at-large representatives. These at large members may be nominated by the general membership or by the Executive Board.
- They shall then be voted upon by the general membership.

AND

### Article VI Section 4

Standing Committees and special committees may be appointed by the President and Board as necessary. Standing committees may include: 1) Membership 2) Social 3) Planning Department Issues 4) Newsletter

5) Meeting Agenda 6) Web page 7) Waterways 8) Safety 9) Traffic, etc. Committee Chairs shall be nominated by the President, but approved by the Board.

TO

### Article VI Section 4

Standing Committees will be appointed by the President and Board as necessary. Standing committees will include:

1. Membership 2. Social 3. Government Affairs 4. Newsletter 5. Advertising 6. Website and Digital Communications 7. Fireworks/Special Events. Committee Chairs shall be nominated by the President, but approved by the Board. Other committees may be created and appointed as needed.

AND

### Article VII

#### Parliamentary Procedure

Any questions of procedure, if not covered by the By-Laws, shall be decided by current Roberts Rules of Order. A Parliamentarian/Sergeant-at-arms shall be appointed by the President to aid the president maintaining order at all league meetings and functions.

TO

### Article VII

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AND

The **Secretary** shall take minutes of all meetings of the OPCL and Executive Board and submit a copy of such minutes to the President and members of the Board within 5 days of the meeting. After receiving and making any revisions of the Minutes, the final Minutes shall be approved by the Board, and posted to the OPCL web page. At the next general meeting, the minutes shall be presented for approval and/or comment to the membership. These will then become part of the OPCL permanent file. The Secretary will maintain a file of the past 12 months' minutes to be available at all meetings.

TO

The **Secretary** shall take minutes of all meetings of the OPCL and Executive Board and submit a copy of such minutes to the President and members of the Board within 7 days of the meeting. Approval of minutes may be done by electronic mail and voting shall be recorded in minutes. After receiving and making any revisions of the Minutes, the final Minutes shall be approved by the Board, and posted to the OPCL web page. At the next general meeting, the minutes shall be presented for approval and/or comment to the membership. These will then become part of the OPCL permanent file. The Secretary will maintain a file of the past 12 months' minutes to be available at all meetings.

AND

D Article VI Section 1

The **Treasurer** shall receive all monies from members and any other funds received by the League. All funds in the treasury shall be maintained in a separate and insured account with a recognized financial institution. The Treasurer shall submit financial statement at each general meeting showing monies received, disbursed, and balance on hand. The Treasurer shall maintain a current roll of members in good standing. The Treasurer's report shall be posted on the web page. The Treasurer shall prepare an end of year summary and a proposed budget to be presented at the January meeting. An audit shall be conducted yearly by a committee of three members (excluding the treasurer) selected by the Executive Board.

TO

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AND

Add a new Article VI Section 6

Executive board voting will be decided by a majority vote. Voting by executive board may be done by electronic mail and will be so noted within minutes.